

Pursuant to Article 12 of the Law on Associations and Foundations of RS (Official Gazette of the Republic of Serbia No. 52/01) At the session held on October 12, 2015, the Founding Assembly of the Union Association "Institute for the Progress and Development of Herzegovina" adopted:

## STATUTES

### Union Association "Institute for the Progress and Development of Herzegovina"

#### General terms

#### Article 1.

This Statute shall establish: The following

- I. Name, seat and ascope of activity
- II. Seal and emblem
- III. Program me objectives and tasks
- IV. Rights and obligations of members
- V. Organization, representation, and presenting
- VI. Reporting on work, financial reporting, information and public work of the Union
- VII. Funds for financial and material affairs
- VIII. Duration, joining, separation, transformation and termination of the Association
- IX. Amendments to the Articles of Union

## X. Transitional and Final Provisions

### Article 2.

(1) The Union was established by the Joint Agreement of the founders of the Union of the Association, adopted at the Founding Assembly held on 12.10.2015. in pursuant to the Law on Associations and Foundations of Republic of Srpska.

### Article 3.

(1) Union Association "Institute for the Progress and Development of Herzegovina" (hereinafter: the Association), based in Trebinje, deals with the development and implementation of development projects, actively encourages and coordinates the cooperation of the public, non-governmental and private sectors, and with its it contributes to improving the quality of life of all inhabitants of Herzegovina and beyond.

### NAME, SEAT AND SCOPE OF ACTION

### Article 4.

(1) The Union Association shall perform the activity called "Institute for the progress and development of Herzegovina" (hereinafter "the Association").

(2) The abbreviated name of the Association reads: "IP & D Herzegovina".

(3) The seat of the Association is the street "Južni gradski izlaz bb", 89101 Trebinje, Republic of Srpska, Bosnia and Herzegovina.

(4) The Union is a non-partisan, non-governmental, non-profit association funded by contributions from donors and its members, as well as from the legal revenues of its activities.

(5) The Association may change the name and headquarters of the Association, as decided by the Assembly Union, in accordance with the law.

#### **Article 5.**

(1) The association primarily operates on the territory of Herzegovina, and it cooperates with organizations and associations in RS, BiH and abroad.

### **II SEAL AND AMBLEM**

#### **Article 6.**

(1) Upon registration with the Union of the Association with in the competent court, the Association shall acquire the status of a legal entity, with the rights, obligations and responsibilities arising from the law and this Statute.

(2) The association has its seal and stamp, with the text read as follows: IP & D Herzegovina, Trebinje, Južni gradski izlaz bb. The shape and size of seals and stamps shall be in accordance with applicable law.

(3) The association may have its own emblem or trademark. The Union Association is authorized to adopt the emblem or the trademark of the Association.

### **III PROGRAMME GOALS AND TASKS**

#### **Article 7.**

(1) The purpose of establishing the Association is to respond to the basic needs of citizens for social, economic and institutional recovery and progress. For this purpose, the Association will, inter alia, advocate the realization of humanitarian, educational, cultural, health, ecological, economic and other goals that serve for the development and progress of society.

(2) The Association shall encourage and coordinate activities in the realization of common or public objectives or interests in accordance with the Law on Associations and Foundations of Republika Srpska and other legal regulations, and based on its program me objectives for which the Association is founded and which the Association itself establishes independently.

(3) The Association shall emphasize activities that will focus on the continuous improvement of the quality of life of the users of the services of the Association and their communities - through the development of agriculture, building capacities of non-governmental organizations and informal groups of citizens. These activities will include (but must not be limited to) providing assistance in return, repatriation and reintegration, and economic, social and social development.

#### **Article 8.**

(1) Our vision of a Herzegovinian society is based on the ideas of individual freedom and responsibility, free market and economically prosperous society based on the principles of justice, equality, tolerance and mutual respect. We believe that the developed free market is the best solution for combating poverty. The best policy on prevention of poverty includes: creating a favorable business climate, an effective education system, accessible and transparent public administration and well-targeted social and child protection. Each member of the society is active in the community involved in building and improving the community.

(2) The mission of IP & D Herzegovina is through the programes, projects and advocacy activities - to promote and practically realize in Herzegovina the idea of social, cultural development, private ownership in an open, socially responsible and democratic society with the rule of law, free market, entrepreneurship. In accomplishing its mission, IP & D Herzegovina works closely with the business community, international organizations, media and other social groups, maintaining its independence as an important prerequisite for achieving positive results.

(3) The fundamental values and principles of the Association are:

a) Independence and autonomy: The Association is an independent non-governmental organization that has the freedom to make independent decisions.

b) Transparency: The association is obliged to support financial transparency and to carry out its activities using best practice in the sector.

c) Inclusion: The association is an intangible, non-religious organization committed to providing assistance solely on the basis of need, without committing religious, ethnic, political or economic discrimination.

d) Reliability and accuracy of information: The association is obligated to respect the precise reporting system in order to communicate with donors, users, partners and other parties, on the state of organization and the effectiveness of its programs.

e) Integrity: The association and its representatives will not have any personal financial or other obligation to individuals outside the Association or other organizations that would like to influence the performance of their official duties.

f) Objectivity: In the fulfillment of its statutory objectives, including contracts and the selection of beneficiaries, the association will select solely according to the merit and stated need.

g) Liability: The association is responsible for its decisions and actions to the public and its donors.

h) Leadership: The Association and its representatives will promote and respect these principles through their work, leadership and personal behavior towards their members.

(4) Non-discrimination in the provision of assistance: The Association aims to serve all people and different cultural and economic communities, which have emotional, spiritual and physical needs that are the result of conditions beyond their personal control. Recognizing this diversity of conditions, the Association shall respect the cultural and religious preferences of people and regions in which the Association provides assistance. The Association will never use religious conviction or profession of religion as a factor in distributing help to people who need it.

## **Article 9.**

(1) The basic statutory goals of the Association are the promotion of modern ecological, sociological, economic, health, humanitarian and cultural activities in cooperation with authorities, businesses, and other non-governmental organizations from the domestic and international environment.

## Article 10

(1) The Association shall, through realization of its programme tasks and objectives, encourage and actively participate in activities aimed at gathering and connecting representatives of cities and other local self-government units in Bosnia and Herzegovina interested in working on improving the quality of life of the population, gathering in social and similar meetings, exchange of information, preparation and organization of development projects in areas that are in accordance with the program tasks and goals of the Association.

## Article 11

The main activities of the Association are:the following:

- (1) Civil society establishment, strengthening of local NGOs through institutional development, improvement of cooperation, information exchange, joint activities in the implementation of projects and campaigns, in order to improve the social, economic and cultural position of citizens and the rule of law.
- (2) Support to the economy, development of small private entrepreneurship and employment in the area of Herecge.
- (3) Encouraging the development of tourism potentials in Herzegovina and developing awareness of energy efficiency.
- (4) Support to the preservation of cultural heritage primarily in the area of Trebinje.
- (5) Developing sustainable and environmentally friendly agricultural production through increasing the yield, efficiency and competitiveness of agricultural producers. Creation of new market opportunities and development of agro-processing and other rural business activities outside of agricultural production. Providing support to agricultural cooperatives and associations of agricultural producers in building their capacities and ensuring self-sustainability.
- (6) Supporting the return of refugees and displaced persons to pre-war places of residence, restoration of housing and infrastructure, and infrastructure facilities of the community. Promoting repatriation and reintegration of returnees, creating employment in returnee settlements, and creating returnees' sustainability.
- (7) Providing assistance to the disadvantaged and poor sections of society and small entrepreneurs in order to strengthen and develop the social and economic environment and alleviate poverty.
- (8) Linking and strengthening citizen associations across the state and the region through seminars and workshops in a deliberately equipped hall for holding seminars, workshops and meetings.

(6) The making available the temporary use of books, multimedia carriers and other educational means within the library are provided, inter alia, with domestic and foreign professional literature.

(9) Cooperation with formal and informal groups of students across the region and connecting them through mutual activities including staying in the Hostel.

(10) Promotion and education on modern educational-communicative and interactive technologies through the Internet Club.

(11) The Association shall, through the realization of its programme tasks and objectives, encourage and participate in activities aimed at engaging in international cooperation and information exchange between each other and the world in terms of improving the quality of life in cities and other local self-government units.

#### **Article 12**

(1) The Association shall actively participate in public opinion research, research on promotion and propaganda, in the part of these activities that encourage the realization of program tasks and goals of the association.

(2) The Association shall actively participate in information, professional, scientific and publishing activities by encouraging the realization of the tasks and objectives of the Association.

#### **Article 13**

(1) All activities of the Association shall be conducted within the Association or through a specially established legal entity, in accordance with the applicable law. An association may be established by a special legal entity in order to carry out activities that are in compliance with applicable laws.

#### **Article 14**

(1) The Association shall encourage the networking and linking of organizations, representatives of target groups and all those interested in the information network, as well as the exchange of professional, technical and other assistance for the purpose of better achieving development projects in their own environments in the areas foreseen in the program's tasks and goals of the Association.

#### **Article 15**

(1) The programme and activities of the Association shall not be in conflict with the constitutional order of the Republic of Srpska or Bosnia and Herzegovina, nor will it be directed at its violent demolition nor the expansion of national, racial and religious hatred or discrimination prohibited by law.

(2) The association shall not participate or interfere in any political campaign on behalf of or against any candidate for any public service.

(3) Notwithstanding any provision of this Statute or founding act, the Association shall not perform any activity which is not permitted by the applicable legal provisions.

#### **IV RIGHTS AND OBLIGATIONS OF MEMBERS**

#### **Article 16**

(1) The founders of the Association are also members of the Association.

(2) Members of the Association shall form the Assembly of the Association.

(3) Membership in the association is based on the principle of voluntariness. The requirement for membership in the association is loyalty to the statutory goals of the association. The Assembly of the Association on the basis of non-discrimination decides on the acceptance of a member. A member may be excluded from the association if he / she fails to comply with the statutory objectives of the association as decided by the Assembly of the Association.



(4) The Assembly of the Association may declare a person for the honorary member of the Association due to the special merit for the development of the Association.

(5) A member of the Association may be any organization, institution, as well as a person who accepts the programme objectives of the Association and the Statute, expressing the desire to be a member of the Association and for this it shall be supported by members of the Assembly of the Association.

#### **Article 17**

(1) A member shall entitle the right to:

- Participates equally with other members in achieving the goals of the Association
- Directly participate in decision making in the Assembly as or through other organs of the Association
- Elect and be elected to the governing bodies of the Association
- Be well informed about the work and activities of the Association

(2) A member shall:

- actively contribute to the achievement of the programme objectives of the Association
- Participates in the interests of the Association's activities
- Performs other tasks entrusted to him by the managing bodies of the Association.

#### **Article 18**

(1) Membership shall be exercised by majority decision in the Assembly of the Association.

Article 19

(1) Membership of the Association shall cease by voluntary withdrawal or expulsion.

(2) A member may be excluded if he acts contrary to program objectives and statutory documents of the Association. The decision on exclusion is made by the majority vote of the Assembly of the Association.

## V ORGANIZATION, BODIES, REPRESENTATIONS AND PRESENTING

### Article 18

(1) The managing bodies of the Association are:

- Assembly
- Board of directors

## ASSEMBLY

### Article 20

(1) The Assembly is the highest body of the Association.

(2) The Assembly of the Association consists of all its members.

### Article 21

(1) The Assembly is competent to:

- Adopts the Statute of the Association and its amendments,
- Adopt the Rules of Procedure on its work,
- Elect and dismiss the President of the Assembly
- Make decisions on representing and representing the Association,

- makes decisions on termination of work of the Association,
- Adopts report on the work of the Association,
- Produces a strategic plan, annual plan and budget
- Perform other tasks that are not within the competence of other bodies.
- Grants consent to legal actions taken on behalf of the Association before entering it into the register

(2) The Assembly can make decisions in validity if more than half of its members are present, and decisions are made by 2/3 majority of votes of the present members.

(3) The decision on amendments to the Statute requires a two-thirds majority of the total number of members.

#### **Article 22**

(1) The regular Assembly meeting shall be held at least once a year, for the purpose of controlling the work by reviewing the annual report on the work of the Association, as well as performing other tasks that may be placed before members, as the members determine at any time.

(2) The call for holding a regular Assembly must be sent to the members at least 10 days prior to its holding, together with the formulated agenda.

(3) The extraordinary meeting of the Assembly shall be convened exceptionally, in case of unforeseen difficulties in work, disorder of interpersonal relations in the organization and other circumstances and when the work and / or vital interest of the Association is endangered.

(4) The Assembly shall be convened by the President or the Board of Directors.

(5) The Assembly shall be convened in exceptional cases, if requested by one third of the members of the Assembly, the Managing Board.

(6) The Assembly may transfer a part of its competencies to the Management Board.

BOARD OF DIRECTORS

### **Article 23**

(1) The Board of Directors is the administrative body of the Association and the executive body of the Assembly.

### **Article 24**

(1) Management Board:

- Manages the work of the Association between the two sessions of the Assembly
- adopt general acts,
- Propose the Statute of the Association, its amendments,
- Provides financial resources,
- make financial decisions in accordance with the Assembly of the Association,
- If necessary, associations form commissions, advice and other professional bodies.
- Conduct policy, conclusions and other decisions made by the Assembly

### **Article 25**

(2) The Board of Directors shall have 3 (three) members elected by the Assembly with a mandate of 4 (four) years.

(3) The board of directors shall elect its president from among its members.

(4) The Board of Directors works in sessions, decides decisively if more than half of the members are present.

(5) The Board of Directors shall make decisions by a majority of the total number of members.

(6) The Board of Directors may be extended by appointing up to 1/3 of representatives of state bodies, scientific-research institutions or other distinguished persons.

### **Article 26**

- (1) The sessions of the Board of Directors shall be convened and managed by the President.
- (2) The President is obliged to convene a session at the request of a third of the members of the Board of Directors, or the President of the Assembly.
- (3) The President organizes the work of the Steering Committee and signs all the documents and decisions of the Board of Directors. In the lack of it, he is replaced by a member of the committee, under the authority of the president.

#### **Article 27**

- (1) Regular meetings of the members of the Board of Directors shall be held at least twice a year, as determined by the members in any council. Regular meetings of the members of the Steering Committee will be held at the time appointed by the Steering Committee.
- (2) The Chairman of the Board of Directors, or two members of the Board of Directors, may at any time convene a special meeting of the members of the Management Board.
- (3) At each meeting of the members of the Board of Directors, the Chairman of the Board of Directors shall be chaired. The Deputy Chairman of the Board of Directors will perform the duties of the President of the Board of Directors in his absence.
- (4) The meetings of the Board of Directors may and should be attended by one or more members of the Assembly.
- (5) Each member or more members of the Board of Directors may attend a meeting of the Board of Directors and through conference telephone, direct Internet link, or similar communication equipment, through which all persons participating in a meeting can hear each other. Such attendance at the meeting will represent a personal presence at the meeting. All members of the Board of Directors who attended the meeting will sign the minutes from the meeting of the Board of Directors.

#### **REPRESENTATION AND REPRESENTING**

#### **Article 28**

(1) The Association shall be represented and represented by the President of the Board of Directors or a person designated by a decision of the Assembly of the Association that will represent the association in legal transactions to third parties.

(3) A representative of the Association shall be obliged to keep the business of the Association in accordance with the criteria of the law, the provisions of the Statute and decisions of the Assembly of the Association.

#### VI WORKSHOP REPORTING, FINANCIAL REPORTING, INFORMATION AND PUBLICITY OF THE ASSOCIATION

##### **Article 29**

(1) The annual work report of the Association and the annual financial statement of work shall be submitted to the Assembly in accordance with this Statute.

(2) The financial statements (Balance Sheets and Income Statement) shall be submitted to the competent authority in accordance with the regulations.

(3) The work of the Association is public. The association shall be obliged to enable supervision of the legality of work of the competent authority. The publicity of the work of the Association will enable all members a smooth insight into the activities in all the areas in which the Association operates, as well as the planning of further activities.

#### VII ASSETS FOR FINANCIAL-MATERIAL TASKS

##### **Article 30**

(1) The association shall obtain funds through donations, by applying projects to state bodies, international organizations or foundations, gifts, membership fees, donations, self-financing projects, the provision of services and other sources in accordance with the Law.

#### VIII DURATION, CONNECTION, DIVISION, TRANSFORMATION AND TERMINATION OF THE ASSOCIATION

##### **Article 31**

- (1) The association shall be established for a period not predetermined (indefinite).
- (2) An association may be merged with another association.
- (3) The other association may be merged with the Association.
- (4) The association may merge with another association so that such a merger creates a new association.
- (5) An association may be transformed into a foundation or established a foundation, in accordance with the law.
- (6) The decision on the transformation of the Association referred to in this Article shall be made by the Assembly by a two-thirds majority of its members.
- (7) An association may establish a branch or office outside its headquarters for the purpose of promoting and achieving its statutory objectives.
- (8) The Association shall in no case enter the status or contractual forms of connection that would in any way lead to the commercialization of its activities or jeopardize the basic program objectives for which it was founded.
- (9) The association shall last as long as legal requirements exist or the Assembly of the Association fails to reach a decision on termination of the Association.
- (10) The association ceases to operate in cases:

- a) when decided by the Assembly of the Association by a two-thirds majority of all members of the Assembly of the Association;
- b) if determined by a decision of the competent authority that the Association ceased to operate, pursuant to the Law;
- c) if two times more time has elapsed than the time determined by the Statute of the Association for holding the Annual Assembly of the Association, and the Assembly was not held;
- d) if the number of members is less than the number determined for the establishment of the Association;
- e) in other cases determined by the Law.

(11) In the event of termination of the Union Association with the property, the following shall be done:

- Movable assets, technical assets and equipment for use shall be returned to the owners of such assets,
- Other assets, based on the decision of the Assembly, are allocated for settlement of any obligations of the Association, and the rest is distributed equally

## IX AMENDMENTS AND SUPPLEMENTS OF THE STATUTE

### Article 32

(1) The proposal for amendments to the Statute may be made by at least one third of the members of the Assembly.

(2) The proposal shall be submitted to the Board of Directors or the Assembly. The amendments to the Statute shall be adopted by the Assembly.

## X TRANSITIONAL AND FINAL PROVISIONS

### Article 33

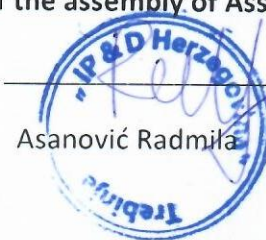


(1) The Statute, its amendments and supplements shall enter into force on the day of its adoption by the Assembly of the Association, and shall be applied from the day of its registration in the registry of the competent court.

**Broj: 1/15**

**Trebinje, 26.oktobra 2015. Godine**

**President of the assembly of Associations**

  
Asanović Radmila

